



The regular town board meeting, being held at 175 West Jefferson Street, Joliet Township government offices, Tuesday, January 12, 2021, at 5:00 p.m. was called to order by Supervisor Daniel L. Vera who announced that this meeting was being held via telephone conference due to Governor Pritzker’s prior orders as well as recent Executive Order No. 2020-73 – Tier 3 Mitigation.

The following official business was transacted:

The Clerk led the Pledge of Allegiance to the flag. The Clerk called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present
SUPERVISOR:	Daniel L. Vera	Present
CLERK:	Julie A. Kinsella	Present
OTHER OFFICIALS:	Commissioner Michael Turnbull	Present
	Assessor James Brenczewski	Present

ALSO PRESENT: Finance Director Colleen Witt, Township Attorney James Harvey, Diane Harris, and Tim Hendricks.

Approval of the Minutes:

Regular Town Minutes/December 8, 2020: Trustee Slattery moved to approve the minutes of the December 8, 2020 Town Board Meeting, and to waive the reading of these minutes inasmuch as copies had previously been delivered. Seconded by Trustee Gavin. Finance Director noted that a correction was needed to the report she gave at the December 8, 2020 meeting regarding the wage base amount on page 3 of the December 8, 2020 minutes. According to Witt, the wage base should have been reported as having increased from \$12,740.00 to \$12,960.00, instead of what had been reported as “will remain at \$12,960.00”. A roll call vote was taken.¹ Town Clerk will make the correction to the December 8, 2020 minutes.

Public Comment: **NONE**

¹ Roll call vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0).

New Business: NONE

Reports:

Supervisor Vera: Supervisor Vera noted that reports for Cemetery, General Assistance, Joliet Township Animal Control, and the Road District were in the board packets. He also reported that the cemetery is also dealing with another family in process of requesting a burial at Oakwood Cemetery. Cemetery Coordinator Paul Cabay was able to verify the family’s available burial plots for impending usage.

Town Clerk: Clerk Kinsella reported just day-to-day operations.

Finance Director: Director Witt reported that bank reconciliations for December are complete and available at the office for your review. The November unemployment report has been filed. Payroll records have been updated with the new unemployment, new IMRF rates, and has also updated the insurance deductions. The Assessor’s payroll was updated for January 1st. She also said that she will be completing the quarterly payroll tax forms as well as the W-2s and 1099s for the past calendar year and that all forms will be complete by January 31, 2021. Other than that, just day-to-day operations.

Attorney Harvey: Attorney Harvey reported routine legal questions.

Assessor: Assessor Brenzewski reported that they had a few review board cases that are coming up and would be handled there, and then just starting the usual process over again.

Highway Commissioner: Supervisor noted that the Highway Commissioner had sent a written report and asked the Commissioner if he had anything to add to his report. Commissioner Turnbull stated that he had nothing to add.

Receipts: Trustee Slattery made a motion to deposit all cash receipts into their proper accounts as presented for the period ending January 12, 2021. Seconded by Trustee Hertzmann. Roll call vote was taken.²

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending January 12, 2021:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$126,110.07
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ³	

² Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

³ Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

Capital Fund: No bills presented for this fund.

General Assistance \$23,347.15

Motion: Trustee Verdin

Second: Trustee Gavin

Roll Call: Ayes 5, Nays 0⁴

Road and Bridge \$104,447.56

Motion: Trustee Slattery

Second: Trustee Hertzmann

Roll Call: Ayes 5, Nays 0⁵

Commissioner Turnbull asserted that he was in agreement with the bills presented for payment.

Animal Control \$62,633.90

Motion: Trustee Verdin

Second: Trustee Gavin

Roll Call: Ayes 5, Nays 0⁶

Finance Director Witt noted that check was issued to Airgas that was an entry error and Airgas will be issuing a refund that should be seen in the receipts at an upcoming board meeting.

Senior Fund -No bills presented for this fund.

Closed Session: NONE

Adjournment:

Trustee Hertzmann moved to adjourn the town board meeting to Tuesday, January 26, 2021 at 5:00 p.m. Seconded by Trustee Verdin. Supervisor Vera noted that the January 26, 2021 meeting would also be via telephone conference. A roll call vote was taken.⁷ The January 12, 2021 meeting adjourned at 5:13 p.m.

Respectfully submitted,

Julie A. Kinsella, Town Clerk

⁴ Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

⁵ Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

⁶ Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)

⁷ Roll Call Vote: Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera. Nays (0)