



The Regular Meeting via Telephone Conference held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, June 23, 2020, at 5:00 p.m. Supervisor Dan Vera, Attorney Jim Harvey, and Temporary Deputy Clerk Julie Kinsella as well as public citizen Jesse Stiff were present at the Town Hall meeting room. All others participated via telephone conference call. The meeting was called to order by Supervisor Vera. The following official business was transacted:

At the request of Supervisor Vera, public citizen Jesse Stiff led the Pledge of Allegiance to the flag.

Supervisor Vera called the roll as follows:

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|------------------|-------------------------------|---------|
| TRUSTEES: | Raymond F. Slattery | Present |
| | Archie Gavin | Present |
| | Rosie Verdin | Present |
| | Brian Hertzmann | Present |
| SUPERVISOR: | Daniel L. Vera | Present |
| CLERK: | Vacant | |
| OTHER OFFICIALS: | Commissioner Michael Turnbull | Present |
| | Assessor James Brenzewski | Present |

ALSO PRESENT: Attorney James Harvey, Temporary Deputy Clerk Julie Kinsella, Accountant Witt, Sarah Gimbel, and public citizen Jesse Stiff. Supervisor Vera commented this meeting is being held in this fashion due to the COVID-19 and we are following the Executive Orders 2020-07 & 10, signed by Governor JB Pritzker. All recommended precautions for social distancing are being followed.

Approval of the Minutes:

Regular Town/June 9, 2020: Supervisor Vera noted a correction for attendees at the June 9, 2020 minutes should have included Accountant Witt and Sarah Gimbel. Trustee Slattery moved to approve the minutes with corrections noted of the June 9, 2020 Regular Town Board Meeting and to waive the reading of these minutes as copies had previously been received. Seconded by Trustee Gavin. Roll call vote was taken. Ayes (5) Nays (0)¹

PUBLIC COMMENT:

Supervisor Vera acknowledged that no emails were received to be read under public comment. Public comment was asked for 3 times with no response or comment.

NEW BUSINESS:

Approve/Grant Joliet 4th of July celebration: Trustee Slattery moved to grant \$500.00 for the Joliet 4th of July celebration. Seconded by Trustee Verdin. Roll called. Ayes (5), Nays (0)²

Adopt/New Hire Animal Control: Supervisor Vera explained that 3 part-time positions had been interviewed and were available for weekend coverage at \$12.00 per hour, effective June 27, 2020. Trustee Verdin motioned to approve hiring Audrey O’Sullivan, Rebecca A. Chavez, and Kaylyn Dotson for the three positions. Seconded by Trustee Gavin. Roll called. Ayes (5), Nays (0)³

Approve for Posting Ordinance 2020-03 RD Road District Budget & Appropriation: Supervisor Vera called on Highway Commissioner Turnbull to present. Commissioner Turnbull asked if there were any questions about Ordinance 2020-03 RD Road District Budget & Appropriation. Trustee Slattery asked if it had been posted 30 days prior to this meeting. Trustee Slattery noted that the Ordinance 2020-03 RD Road District Budget & Appropriation must be posted 30 days prior to the meeting and budget should have been posted 30 days prior to June 30. Commissioner Turnbull admitted that it had not been posted 30 days prior to June 30, 2020. Turnbull further stated that he had sent the Ordinance on Friday (June 19, 2020) as that is when he claims to have received numbers that he needed to complete the budget. Trustee Slattery responded that presents a problem because the Township Board must only adopt a Budget & Appropriation after it has been posted 30 days prior to the end of the quarter which is June 30, 2020. Trustee Slattery continued, stating that the board really may not pass this because it would not have been 30 days prior public notice. Trustee Slattery noted to Commissioner Turnbull that as of July 1, 2020 you really don’t have a budget. Commission Turnbull replied that he understands but asks for it to be posted now so the budget vote would then be postponed until the first meeting in August. Trustee Brian Hertzmann then noted to Commissioner Turnbull that the Township Officials Handbook clearly states the responsibility for posting of budget on pages 167-168 also noting the date due before June 30. Turnbull replied that he didn’t have his book with him and also stated that the has asked for more than 30 days to get all information and that he has proof of that in email. Turnbull continued stating that he will reach out to his attorney tomorrow. Supervisor Vera then stated that we have no board actionable item at this time as there is nothing to vote on.

²Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

³Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

REPORTS: Supervisor Vera stated that all reports from General Assistance, Animal Control, Cemetery, and Highway have been received and distributed to board members prior to the meeting. Supervisor stated that usual day-to-day work of the supervisor's office continued with new hires for Animal Control, cemetery work and grass cutting as usual. Storm damage was cleaned up and downed tree limbs were taken care of at Oakwood Cemetery by the tree service. Trustee Slattery commended Supervisor Vera how beautiful the lanes and landscaping at Oakwood Cemetery appeared when he and his wife toured in previous week. Supervisor Vera stated that Paul Cabay is a wealth of knowledge about cemeteries and continues to provide excellent service to the Township Cemeteries. Vera also noted that the Township may possibly be taking on the old Collins Street Prison cemetery, more information to follow. Vera stated that people are thankful that the cemetery is cared for and 160 years of area leaders are buried there.

Accountant Witt Report: Accountant Witt reported that May bank reconciliation is complete and available for review at the office. She has updated the accounting software with the recently passed budget. April/May financials are complete with the exception of the Road District which once that budget is complete, she will update the road district as well. She stated that the Road District is aware of this. Auditors were in on May 27, 2020 and she continues to work with them as well as usual day-to-day items. She also reported that Delta Dental would be providing a 33% of one-month premium credit due to Covid and would be credited to those participating in the plan and will be seen on June 26-June 29 paychecks.

Approval of Receipts:

Trustee Slattery motioned to deposit all funds into their proper accounts as presented for the period ending June 23, 2020. Seconded by Trustee Gavin. Roll was called. Ayes (5), Nays (0)⁴ Deposit of receipts approved.

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending June 23, 2020:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$41,144.65
Motion: Trustee Gavin	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁵	
General Assistance	\$6,439.44
Motion: Trustee Slattery	
Second: Trustee Hertzmann	
Roll Call: Ayes 5, Nays 0 ⁶	

⁴Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

⁵Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

⁶Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

Road and Bridge \$24,053.85

Motion: Trustee Hertzmann

Second: Trustee Gavin

Roll Call: Ayes 5, Nays 0⁷

Commissioner Turnbull stated that he was in agreement with the bills presented for payment.

Animal Control \$19,120.78

Motion: Trustee Verdin

Second: Trustee Slattery

Roll Call: Ayes 5, Nays 0⁸

No bills were submitted for consideration for the Senior Fund or the Capital Fund. Certifications for all funds were passed unanimously.

Closed Session: None

Adjournment:

Trustee Hertzmann moved to adjourn the town board meeting to July 21, 2020 at 5:00 p.m. Seconded by Trustee Verdin. A roll call vote was taken. Ayes (5), Nays (0)⁹ The meeting adjourned at 5:32 p.m.

Respectfully Submitted,

Julie Kinsella

Temporary Deputy Town Clerk

⁷Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

⁸Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

⁹Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)